



Getting Ready for the ND A+ Interim Assessments

Preparing educators for smooth and secure testing

Table of contents

1

Overview of ND A+ Assessment System

2

Testing Policies and Security Procedures

3

Roles and Responsibilities of Test Staff

4

Test Preparation

5

Student Preparation and Accessibility

6

Proctor Groups and Student Test Tickets

7

Test Day Procedures and Session Management

8

Resources

Your Team

Stan Schauer, NDDPI, Assistant State Superintendent

Kara Welk, NDDPI, Director of Assessment

Dana Kopren, Pearson, Program Lead

Stephanie Ada, Pearson, Sr. Project Manager

Anna Boals, Pearson, Sr. Project Manager

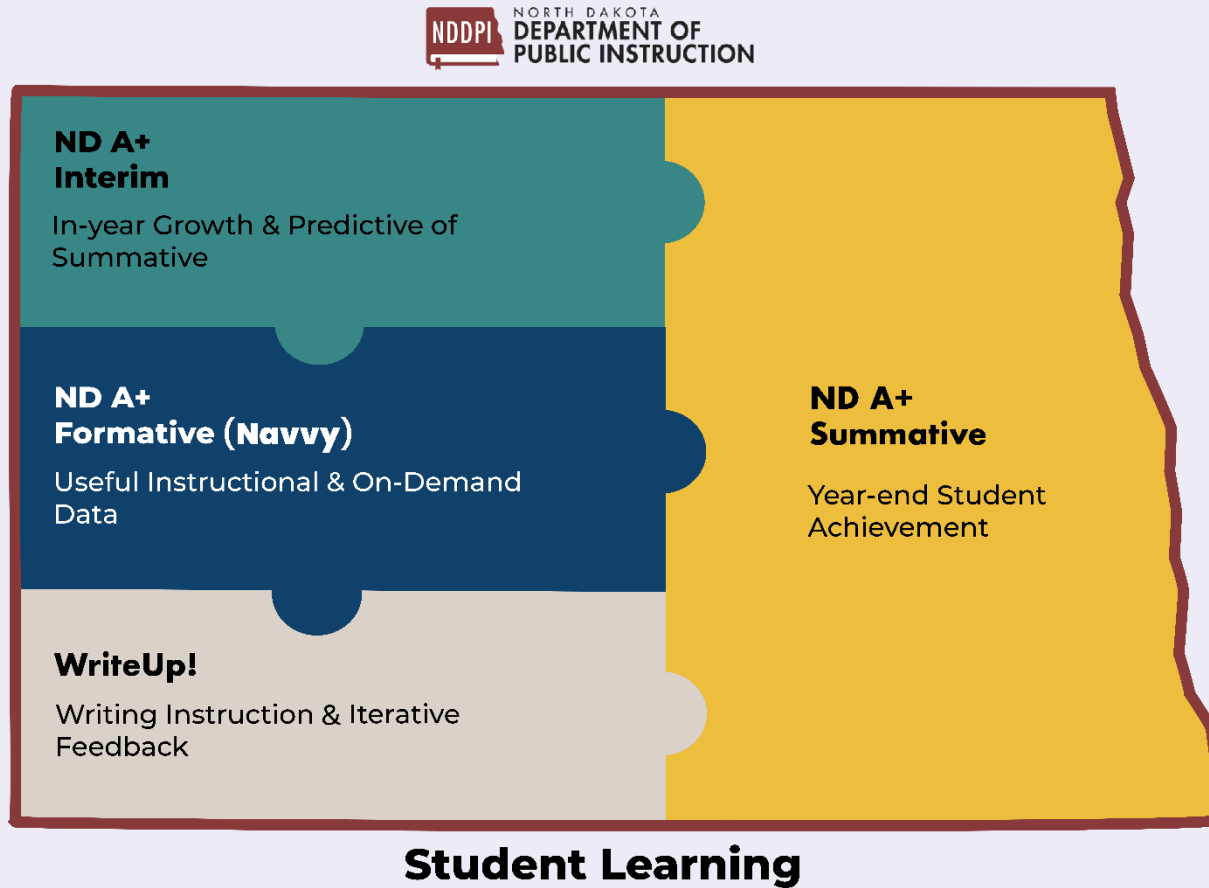
Stephanie Forcelli, Pearson, Sr. Project Coordinator



1

Overview of the ND A–PLUS (ND A+) Assessments

What is ND A-PLUS (ND A+)?



ND A+ Interim: An interim assessment designed to measure in-year growth

Navy: A standard-by-standard online formative assessment

WriteUp!: an AI-powered writing feedback platform

ND A+ Summative: North Dakota's state-wide summative assessment

ND A+ = North Dakota Academic Progression of Learning & Understanding of Students

ND A+ Interim Overview

- There are three interim administration windows – fall, winter, and spring.
- The assessments cover math and reading.
- North Dakota requires K-10 students to participate in two interim administrations per school year.
- Students in grades 3–8 and 10 generally take interim assessments in fall and winter, followed by the summative assessment in spring.
- Students in grades K–2 and 9 may complete their two required interim assessments in any of the three administration windows.
- The following math assessments are available for grades 9–12 in each window:
 - Algebra 1 or Geometry: Grade 9
 - Integrated Math: Grade 10
 - Algebra 2: Grades 11–12
- Students in grades 11 and 12 are not required to participate in interim assessments.
- The tests are untimed. Average testing times are listed in the [Interim Test Administration Manual](#).

Administration Schedule and Average Testing Times

INTERIM	DATES
Fall Administration	September 14 – October 30, 2026
Winter Administration	December 7, 2026 – February 19, 2027
Spring Administration	March 15 – May 14, 2027

You can pick any dates within the assessment window to administer the tests. Any make-ups must be within these dates. **It is imperative that 8 weeks of instruction occurs between test administrations.**

2

Testing Policies and Security Procedures

Security of Test Materials and Student Confidentiality

TEST MATERIALS SECURITY

Test materials must be secured before, during, and after testing to ensure valid results and prevent unauthorized access.

HANDLING BRAILLE TEST BOOKLETS

Braille test booklets are secure documents requiring special handling to prevent loss, theft, or unauthorized reproduction.

STUDENT CONFIDENTIALITY

Student records, including test results, are protected under FERPA and must be kept confidential by all school personnel.

Test Security

SECURE TESTING REQUIREMENTS

ND A+ Interim Assessment items are secure and must not be discussed, reviewed, or recorded.

PROCTOR RESPONSIBILITY

Proctors must not allow device use, reveal or explain test items, or interfere with student responses.

POSSIBLE VIOLATIONS

Any suspected security violations must be reported promptly to the School Coordinator or District Administrator.

3

Roles and Responsibilities of Staff

Specific Responsibilities by Role



District Administrator

Coordinate test operations district-wide and ensure technical readiness and policy awareness among School Coordinators.



Site/School Administrator

Prepare testing devices with technology coordinators, manage sessions, accommodations, issue resolution, and post-test reporting.



Technology Coordinator

Ensure devices meet testing requirements, install software, troubleshoot technical issues, and communicate with test administrators.



Proctor

Supervise testing rooms and ensure compliance with testing policies during assessments. Assist with printing test materials, student login, monitor testing, ensure proper logout, and complete post-test activities.

4

Technology and Test Preparation

How the Testing Platforms Work Together

LaunchPad

The single sign-on portal staff use to access ADAM. Data is pulled from STARS and Infinite Campus and uploaded to LaunchPad.



ADAM

Accessed through LaunchPad. This platform is used by District Admins, Site Admins/School Coordinators, Teachers and Proctors to prepare and administer assessments, including managing accommodations and proctor groups.



TestNav

The secure testing application students use to take assessments.



Logging into LaunchPad and ADAM

All users must login to LaunchPad in order to access ADAM. Users will go to launchpad.pearson.com.



NORTH DAKOTA
DEPARTMENT OF
PUBLIC INSTRUCTION

North Dakota

Username

Username

Password

Password

First Time Sign In / Reset Password

Sign in

Grades 6-12 Login

QR Code Sign In



NORTH DAKOTA
DEPARTMENT OF
PUBLIC INSTRUCTION

North Dakota

DistrictAdministrator SA

N+

Navvy+

Targeted learning checks and engaging activities for each standard, seasonal screening, and progress monitoring

WriteUp!

Writing practice tool featuring instant feedback for students

ND A+ Portal - Resources

Administration Guides, Practice Tests, Resource Documents

North Dakota Navvy Sandbox

Username: ndaplus@navvy.com Password: N@vvy4ND2627! *Password is case sensitive.

A

ADAM

Assessment Delivery and Reporting

North Dakota A+ Platform Support

North Dakota A+ Online ADAM and TestNav Help

ND A+ Navvy Resource HQ

Your one stop shop for Navvy Resources, including links to office hours! PASSWORD: R3sources4ND2627 **Password is case sensitive!

ADAM & LaunchPad Summer Update

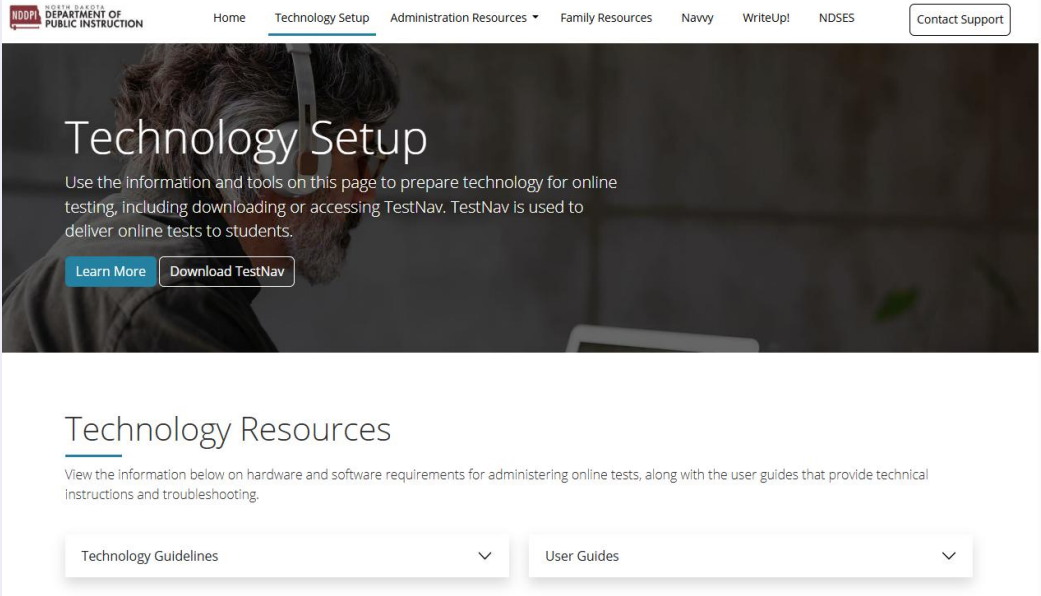
ADAM has a new look! ADAM has been updated with a new look and enhanced user experience. Updated documentation is coming soon. In the meantime, you can continue using ADAM as normal.

Access Update: Beginning July 10, access to LaunchPad and ADAM will be limited to district and school administrators. As part of our ongoing enhancements, the updated ADAM teacher experience is currently being finalized. Teacher access will resume later in August when 2026-2027 school year data becomes available in LaunchPad and the updated teacher view is released.

Copyright 2026 Pearson. All rights reserved.

15

Technology Setup and Prep



Device Readiness Checks

Verify devices that will be used for testing have the latest TestNav app installed and meet all TestNav system and network requirements.

App Check

Perform App Check on devices to ensure smooth testing experience.

Test Device Security

Disable any auto-launching software, to prevent interference with TestNav launching and running smoothly during testing.

Technical Support Resources

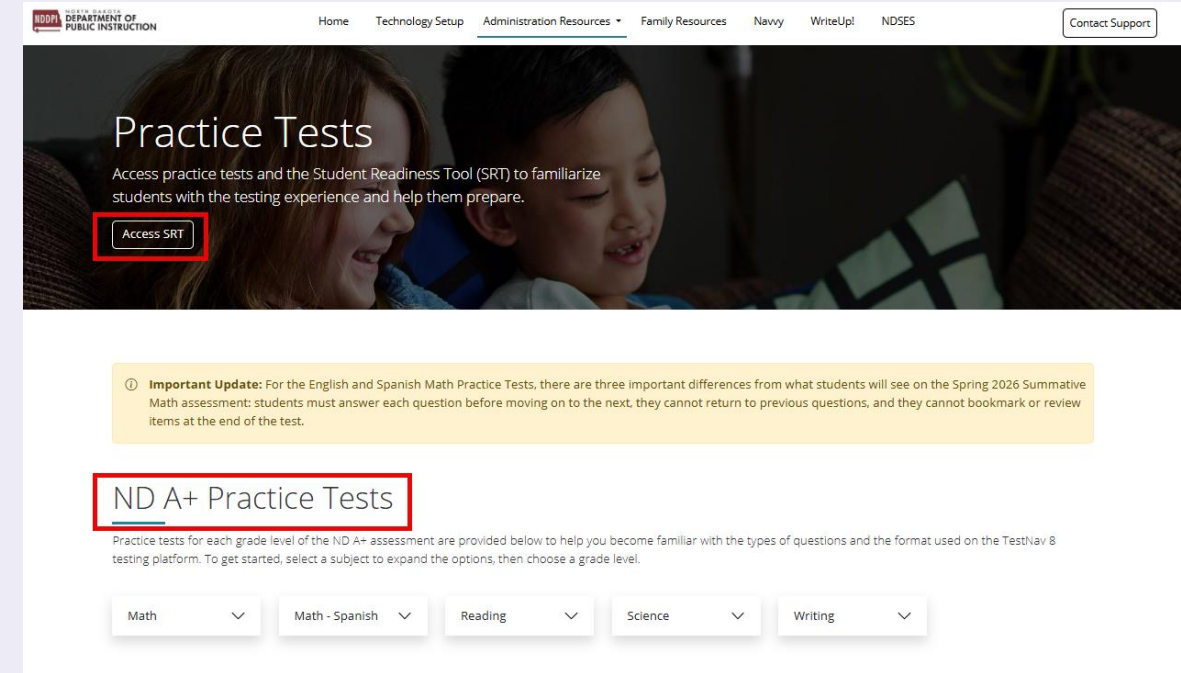
Contact Pearson Help Desk or use online support for troubleshooting and site readiness information. [Technology Setup | ND A+ Portal](#)

Overall TestNav Support Site is here: <https://support.assessment.pearson.com/TN>

5

Student Preparation

Student Readiness Tool and Practice Tests



Student Readiness Tool

The SRT helps students familiarize themselves with TestNav tools and navigation before the actual test.
[ND A+ Portal | SRT](#)

Practice Tests

Practice Tests are available online for each grade to help students prepare for the assessment
[ND A+ Portal | Practice Tests](#)

Universal Features

Universal features are available to all students without an assigned accommodation.

- **Audio support:**
 - Students in kindergarten through grade 2 have access to human audio for directions and test items in math and reading.
 - Dynamic Text to Speech (DTTS) is available for math in grades 2 and above.
- **Embedded tools:**
 - Answer eliminator, answer masking, color contrast, calculator, highlighter, line reader masking, magnifier, math reference sheets, notepad
 - Protractor (grade 4 only), rulers (grades 2–3 only).
- **Non-embedded supports:** Breaks, extended time, and scratch paper.

See the [Interim Test Administration Manual](#) for the full list of universal features and additional details.

Designated Features

Designated features provide additional support for students who need it. School or district staff select features that align with each student's instructional experience. Educators must enable embedded TestNav features for each student in ADAM before testing.

- **Embedded features:**
 - **Spanish:** Spanish-language translation is available for students who need it in math.
 - **Zoom:** Available zoom settings are 100%, 110%, 120%, 150%, 175%, and 200%.
- **Non-embedded features:**
 - Bilingual dictionary, color overlay, human reader/American Sign Language, separate setting, noise buffer, and native language translation.

See the [Interim Test Administration Manual](#) for the full list of designated features and additional details.

Accommodations

District Administrators, Site Administrators, and Teachers can update accommodations for students.

Note: Student accommodations can be uploaded in bulk.

- **Embedded accommodations:**
 - **Dynamic Text to Speech (DTTS), reading only:**
 - **DTTS Items:** Provides generated audio for reading test questions and items in grade 2 through high school.
 - **DTTS Passages:** Works with DTTS Items to add generated audio for reading passages.
 - **Speech to Text (STT), reading only**
- **Non-embedded accommodations:**
 - Human reader/American Sign Language, paper, scribe, 100s number table, abacus, and multiplication table.
 - **Paper:** Downloadable forms are available for assessments in grades 3–8.
 - **Braille:** Please contact DPI if a student's braille needs have not yet been reported.

For instructions on assigning accommodations in ADAM, see **Appendix F** in the [Interim Test Administration Manual](#).

Accommodations

There are two ways in ADAM to update a student's accommodation.

Option 1: Individual User Updates

To update accommodations for an individual student:

1. In ADAM, go to **Rostering > Users**, then select **Edit** for the student.
2. In the student's profile, select **Accommodations** on the left, then select **Edit**.

NDPI

NORTH DAKOTA
DEPARTMENT OF
PUBLIC INSTRUCTION

HOME

SYSTEM

CLASSROOM

TEST MANAGEMENT

ROSTERING

REPORTING

OPERATIONS

TESTNAV

Academic Sessions

Classes

Courses

Orgs

Users

Users

Export History

Create New

Refresh

Filter

SEARCH

Search by name, identifier, or em

ORGANIZATION & CLASS

Organization

Deer Valley Elementary

Class

Select Class

USER FILTERS

Selection

25

Page 1

More columns

	Last Name	First Name	Identifier	Role	Classes	Grades	Orgs	
☐	EEHarris	Hannah	EE7006277	Student		03	Deer Valley E	
☐	Connor	Alessandro	100000114	Student		04	Deer Valley E	
☐	Guerra	Md	100000134	Student		04	Deer Valley E	
☐	Scott	Ted	200001454	Student		01	Deer Valley E	
☐	Nichols	Faye	100000086	Student		03	Deer Valley E	
☐	EEMartinez	Lucas	EE4333424	Student		KG	Deer Valley E	
☐	O'Reilly	Lisa	100000098	Student		05	Deer Valley E	

Edit User : EEHarris, Hannah (EE7006277)

Information

Accommodations

Administrations

Classes

Demographics

User History

View

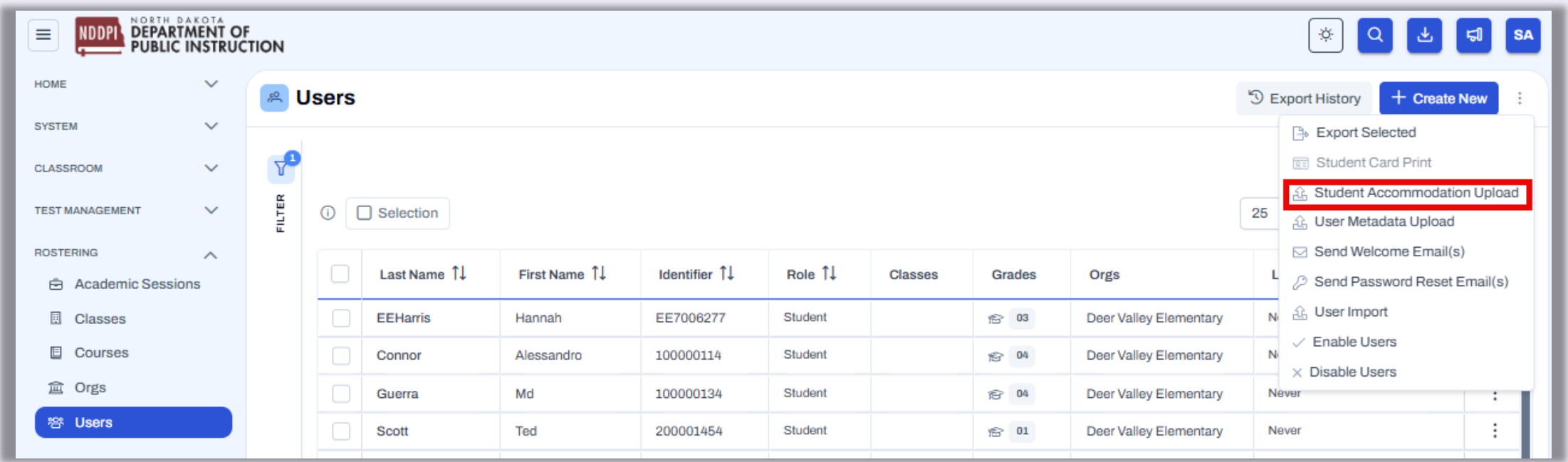
Edit

Accommodations

Option 2: Accommodation Upload

To update accommodations for multiple students:

1. In ADAM, go to **Rostering > Users**.
2. Select the students whose accommodations you want to update.
3. Select the **three-dot menu** in the upper-right corner of the screen, then select **Student Accommodation Upload**.



6

Proctor Groups and Student Test Tickets

Creating and Managing Proctor Groups

Option 1: Proctor Group Setup in Advance

Admins can create proctor groups in advance and can assign students to groups to print test tickets with the test codes they will need to log in.



Option 2: Proctor Self-Creation

Proctors create their own groups by logging into ADAM with provided test codes and passwords during testing.



Option 3: Teacher Instant Proctoring

Teachers create proctor groups from assigned classes and provide test codes for students to join groups during testing.

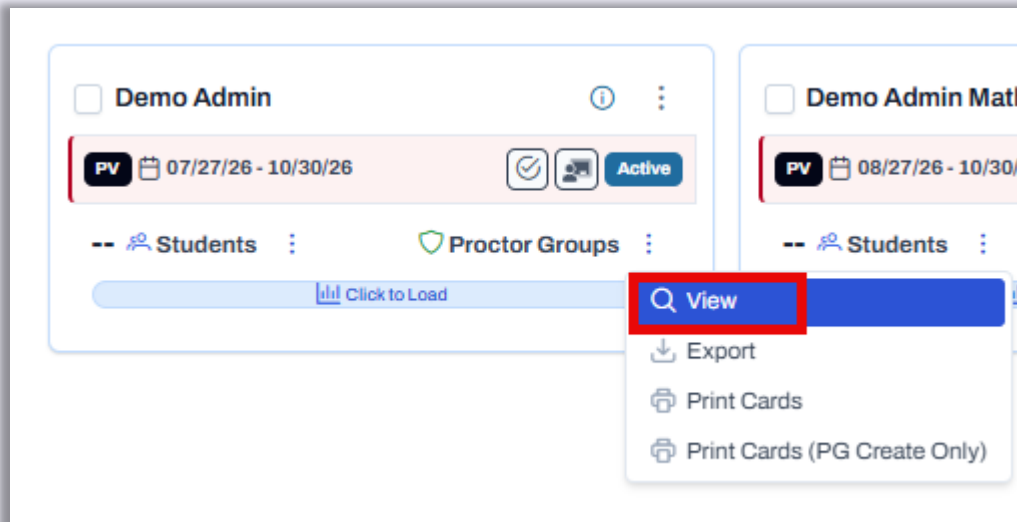
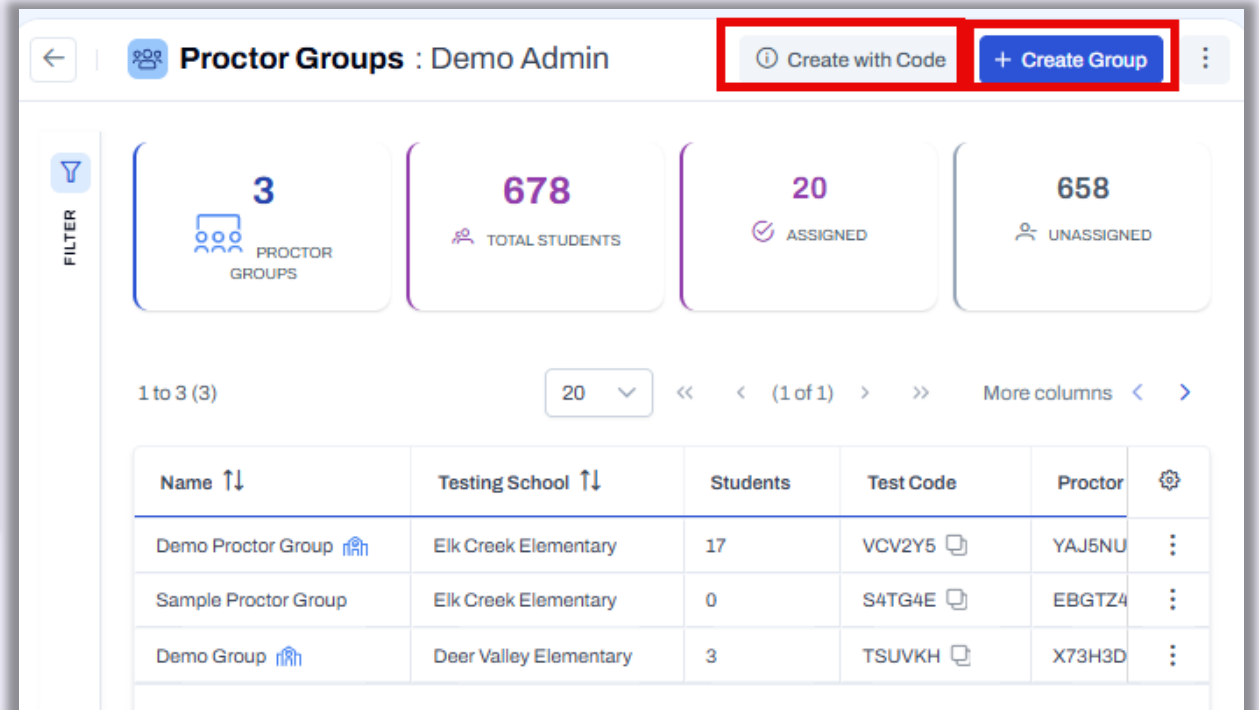


Option 1: Proctor Group Setup in Advance

Setting up proctor groups in advance helps keep group names consistent and reduces setup steps for proctors.

Each student's test ticket includes the student's last name, student identifier, and a unique test code.

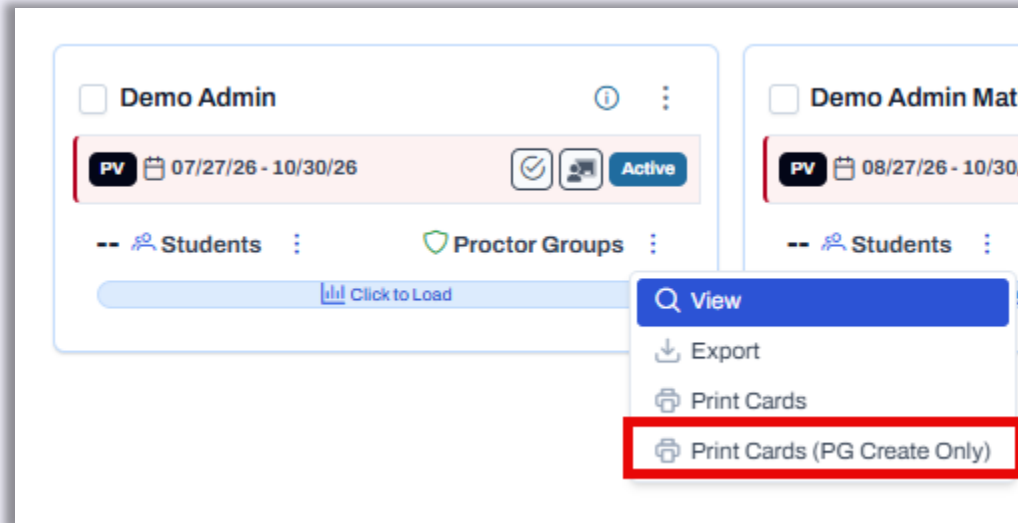
Note: For schools using QR codes in K-2, test tickets include a QR code, Quick ID, and PIN.



Option 2: Proctor Self-Creation

A district administrator or school coordinator provides a Proctor Group Creation Login so proctors can create groups when needed.

1. Open the ADAM login page <https://ltr.adamexam.com/> and enter the provided test code and password.
2. Share the newly generated student test code with students.
3. Students appear on the proctor dashboard as they use that code to enter the test.



The screenshot shows the 'New Proctor Group' form. It includes a title 'New Proctor Group' and a note: 'By filling out this form, a new proctor group will be created. If you are trying to proctor for an existing proctor group, please contact your System Administrator.' The form has the following fields: 'Proctor Group Name' (text input), 'Select Your District' (dropdown menu), 'Select Your School' (dropdown menu), 'Proctor First Name' (text input), 'Proctor Last Name' (text input), and 'Proctor Email Address' (text input). At the bottom, there's a 'Confirm' button.

Option 3: Teacher Instant Proctoring

Teachers can use Instant Proctoring to create proctor groups for their classes.

1. Log in to **LaunchPad** and select the link to **ADAM**.
2. From the ADAM dashboard, Teachers will select the class they want to test.
3. Select the **Assignment** tab, then select the appropriate administration.
4. Select the students to add to the proctor group.
5. Select the **Instant Proctoring** clipboard icon in the upper-right corner to create the proctor group.

Student Assignments

Filter

PROGRAM & SCOPE

Program: ND 2026-2027 Gr 3-8

Scope: Pearson State (PearsonState)

Class: Demo Class

TEST FILTERS

Content Area: Search Content Area

ND 2026-2027 Gr 3-8 1 TEST

Assignment Roster

Search Assignments

1-1 of 1

Sort by: A-Z

Name	Students	Progress
Demo Admin GRADE 05 Math Interim 1 Jul 27, 2026 - Aug 28, 2026	20 STUDENTS	0 SUBMITTED 0 STARTED 20 NOT STARTED

Assignment Details : ND 2026-2027 Gr 3-8

Demo Admin
Grade 05 Math Interim 1
Jul 27, 2026 - Aug 28, 2026

20 STUDENTS

Session Status: 0 SUBMITTED | 0 STARTED | 20 NOT STARTED

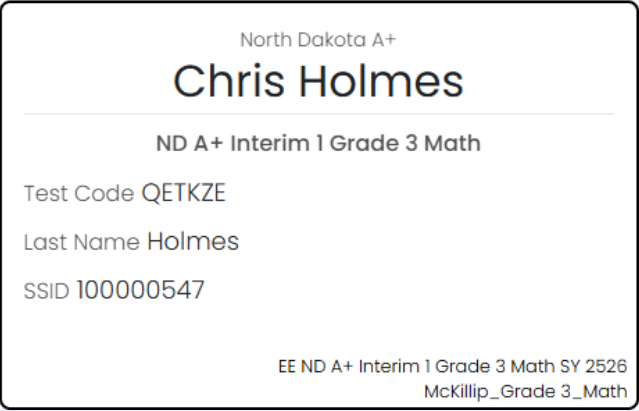
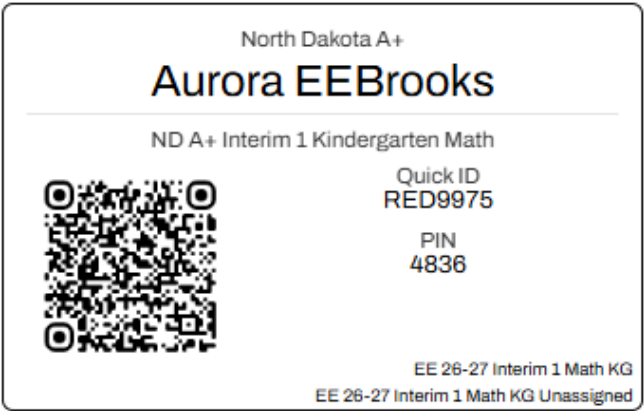
Score Status: 0 SCORING COMPLETE | 0 TOTAL SCORE PENDING

Search Students

1 to 20 (20) Selection 1 selected

Student	Test Progress	Form	Accommodations
☒ Bradshaw, William	0	Grade 5 Math - 26MA051NDONCN010101	A Human Reader/ASL
☒ Brock, Dana	0	Grade 5 Math - 26MA051NDONCN010101	A Braille
☒ Caldwell, Alexis	0	Grade 5 Math - 26MA051NDONCN010101	A Color Contrast - Black/Blue
☐ Cervantes, Keelley	0	Grade 5 Math - 26MA051NDONCN010101	
☐ Conner, Rafael	0	Language - Spanish - Grade 5 Math - 26MA051NDONCN010101	A Language - Spanish
☐ Copeland, Aiza	0	Grade 5 Math - 26MA051NDONCN010101	
☐ Cox, Nora	0	Grade 5 Math - 26MA051NDONCN010101	A Abacus +1
☐ Duran, Raymond	0	Grade 5 Math - 26MA051NDONCN010101	
☐ Erickson, Ajay	0	Grade 5 Math - 26MA051NDONCN010101	
☐ Estes, George	0	Grade 5 Math - 26MA051NDONCN010101	

Student Test Tickets: Printing and Security



Ticket Contents

Test tickets include the student’s last name, SSID, and assessment test code. The test code appears on the ticket if the student has been assigned to a proctor group before printing.

In K–2, schools have the option to use QR codes for students, which requires a camera on the student’s device to start the test. Alternatively, the Quick ID and PIN can also be used to log in.

Security

Store test tickets securely before use and collect them after testing to maintain confidentiality.” This makes the action clearer than “returned after testing.

Printing

Print test tickets before testing from the Test Management menu in ADAM.

Scribes

Scribes use printed test tickets when entering responses for students testing on paper.” This avoids implying that the tickets themselves ensure accurate responses.

7

Test Day Procedures and Session Management

Test Day Setup and Proctor Dashboard

Test Materials	Print test tickets and rosters and ensure all materials are ready before testing begins.
Proctor Responsibilities	Verify test tickets, enforce device restrictions, distribute materials, and log in to the proctor dashboard.
Proctor Dashboard	Use the dashboard to monitor testing, approve students, and manage test sessions.
Starting Test Sessions	Once students are assigned to proctor groups, follow the administration guidelines to begin testing.

Session Management and Student Breaks

Session Management	Use the proctor dashboard to view, filter, and manage student test sessions in real time.
Test Progress and Status	Monitor student test progress with statuses like not started, needs attention, in progress, reseal, exited, or submitted.
Interrupted Sessions	Use the reseating function to allow students to resume tests after timeouts or device issues.
Student Breaks	During breaks, monitor student devices and ensure students remain signed in so they can resume testing afterward.

Started Time	Test Progress	Test Status	Section Progress
ov 26th, 7:10:14 m		SUBMITTED	Section 1
ov 13th, 12:26:21 m		RESEAT	Section 1
ov 26th, 7:03:51 m		RESEAT	Section 1
ot Started		NOT STARTED	None
ov 14th, 5:55:18 m		EXITED	Section 1



NORTH DAKOTA

DEPARTMENT OF PUBLIC INSTRUCTION

Demo Admin

Test Code: VCV2Y5

17

STUDENT SESSIONS

17 All

17 Not Started

0 In Progress

0 Paused

0 Exited

0 Submitted

0 Needs Attention

0

GROUP ACTIONS

All Sessions

Search students...

Auto Refresh (5 mins)

Refresh

1 to 17 (17)

Selection

25

<<

<

(1 of 1)

>

>>

More columns

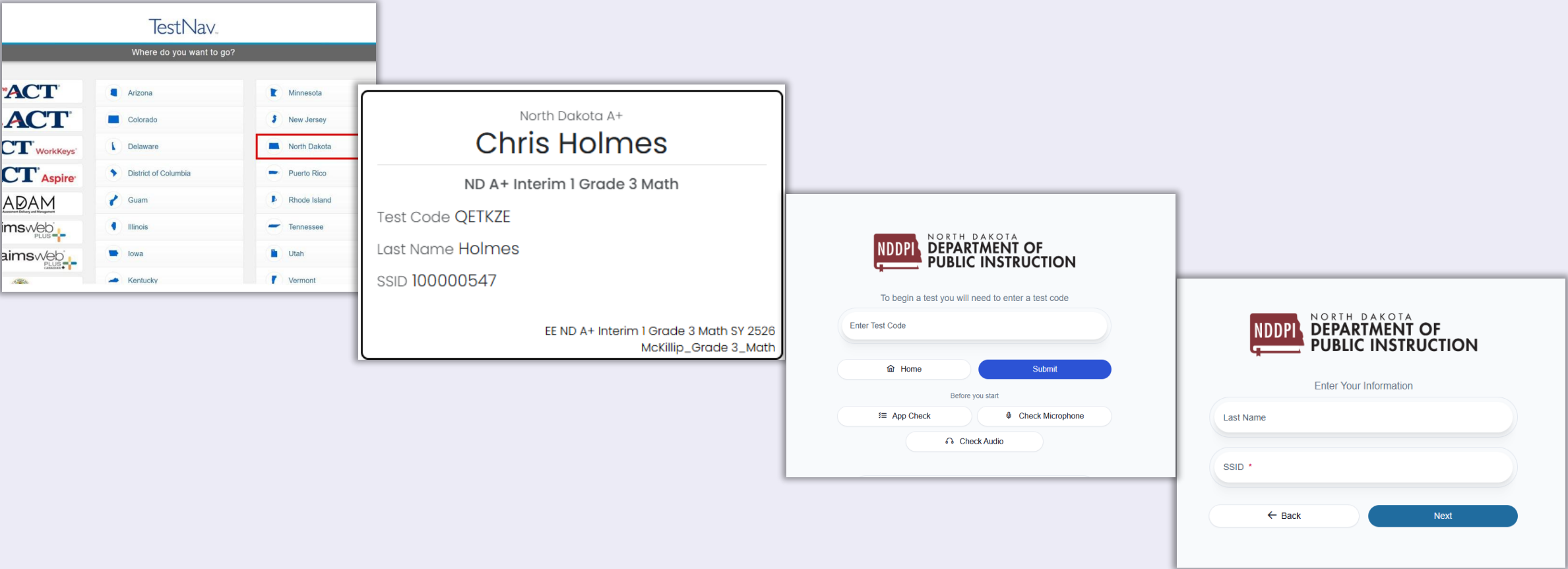
<

>

	Student ID ↑↓	First Name ↑↓	Last Name ↑↓	Organizations	Start Time ↑↓	Test Progress ↑↓	Test Status ↑↓	Section Progress	Actions
☐	100000782 ⓘ	Aaliyah	Roberson	 Acadia Elementary	Not Started	 <div></div>	Not Started	None	 ⋮
☐	100000394 ⓘ	Aarav	Malone	 Westbrigde Elementary	Not Started	 <div></div>	Not Started	None	 ⋮
☐	100000400 ⓘ	Aaryan	Price	 Westbrigde Elementary	Not Started	 <div></div>	Not Started	None	 ⋮

Students Logging into TestNav to Take the Test

Students will access TestNav through the downloaded TestNav app and then click ‘North Dakota’ to enter their test code and credentials.



8

Resources

ND A+ Portal

[Home | ND A+ Portal \(mypearsonsupport.com\)](#)

ND A+ Portal

DEPARTMENT OF
PUBLIC INSTRUCTION

Home

Technology Setup

Administration Resources

Family Resources

Navvy

WriteUp!

NDSES

Contact Support

ND A+ Portal

Welcome to the North Dakota Academic Progression of Learning and Understanding of Students (ND A-PLUS) assessment system portal, the site for district and school staff to acquire comprehensive knowledge on setting up and administering academic assessments in North Dakota.

Learn More

Overview

Select the video below to gain a better understanding of the ND A+ balanced system of assessment and its formative, interim and summative components.

Watch Video

LaunchPad

LaunchPad offers a unified login experience, giving users centralized access to their assessment

ADAM

Assessment Delivery and Management

ADAM

This link is used for proctoring an assessment only.

NAVY

Introducing Navvy! A formative assessment tool designed to provide teachers instructionally

WriteUp!

Introducing WriteUp! An interactive AI-powered writing feedback platform that delivers instant,

Contact Us

Pearson Support

- Contact Help Desk via phone – 888-293-0318
- Contact Help Desk via chat – [Pearson Chat](#)

NDDPI

- Reach out to Kara Welk, NDDPI Director of Assessment: kwelk@nd.gov

Pearson

- Reach out to the Program Team at ndprogramteam@grp.pearson.com

Thank you!